



**MEDICATION ADMINISTRATION FORM**

**Student Information:**

Student Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ School Year: \_\_\_\_\_

Address: \_\_\_\_\_ School \_\_\_\_\_ Grade level \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Any Known Drug Allergies/Reactions: \_\_\_\_\_

**Medication Information:**

Medication: \_\_\_\_\_ Circumstance for use: \_\_\_\_\_

Dosage: \_\_\_\_\_ Route \_\_\_\_\_ Time medication is to be given \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date \_\_\_\_\_ Is this medication a controlled substance \_\_\_Yes\_\_\_ No

Special Instructions for administration: \_\_\_\_\_

Possible adverse reactions which should be reported to the  
parent/physician: \_\_\_\_\_

Possible adverse reactions to a student for whom it is not prescribed to receive a dose:  
\_\_\_\_\_

**Required Signatures:**

Prescription Medication Only:

Physician Signature: \_\_\_\_\_ Physician Name: \_\_\_\_\_

Physician Address: \_\_\_\_\_ Physician Phone/Fax Number \_\_\_\_\_

**Prescription medications must be in the original container with pharmacy labels. The form is valid for the dates listed or one school calendar year. All medications must be in their original containers and not expired. Medications are not permitted on the bus unless prior authorization is obtained.**

(over)

**Parent/Guardian Authorization for Prescription Medication:**

I authorize an employee of the school board to administer the above-listed medication. I understand that additional parent/prescriber signed statements will be necessary if the dosage of the medication is changed. I release and agree to hold the Big Walnut Board of Education, its officials, and its employees harmless from any liability foreseeable or unforeseeable for damages or injury resulting directly or indirectly from this authorization. The medication form must be received by the principal, designee, or school nurse. I understand the medication must be in the original container and properly labeled with the student's name, date of prescription, name of medication, dosage, strength, time interval, route of administration, and date of expiration when appropriate.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Non-prescription (Over the Counter) Medications:**

As a parent or legal guardian of the above-named student, my signature authorizes school personnel to administer the non-prescription medication listed above. This medication will be administered according to the package directions unless otherwise directed by a physician (requires physician signature). I understand that a trained staff member administering the medication might not be a healthcare professional. I agree to deliver the medication to the building in the original container. I release and agree to hold the Big Walnut Board of Education, its officials, and its employees harmless from any liability foreseeable or unforeseeable for damages or injury resulting directly or indirectly from this authorization.

**PARENT'S STATEMENT**

I have read the above statements and agree to them.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SELF-ADMINISTER OVER-THE-COUNTER (OTC) MEDICATION: Only for students grades 7-12**

As the parent/legal guardian of the named child, I am requesting that he/she be allowed to carry and self-administer an OTC medication. My signature below indicates that I have instructed my child on the proper use of this medication. The Board of Education or their designee reserves the right to deny or revoke permission for self-medication at any time. I release any claims against the Board of Education or its employee for allowing the above-named student to self-administer medication(s) in accordance with this request. This form is in effect for the duration of the current school year.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

